

Initial licence from:

**23rd October 2007**

Current version effective from:

**18th March 2015**

---

## Premises Licence

### Part A Schedule 12 Licensing Act 2003

#### Part 1 – Premises Details

##### Postal address of premises, or if none, ordnance survey map reference or description

Trinity, Wesley Square, Pudsey, Leeds, LS28 7AB

##### Licensable activities authorised by this licence

Sale by retail of alcohol, Indoor sporting events, Boxing or wrestling entertainment, Performance of live music, Performance of recorded music, Performance of dance, Entertainment similar to live music, recorded music or dance,

##### Times the licence authorises the carrying out of licensable activities

###### Sale by retail of alcohol

Thursday to Saturday	10:30 - 03:00
Sunday to Wednesday	10:30 - 01:00

###### Indoor sporting events

Thursday to Saturday	10:30 - 03:00
Sunday to Wednesday	10:30 - 01:00

Location of activity: Indoors

Further details: Tournaments and charity events may be held on an ad hoc basis

###### Boxing or wrestling entertainment

Thursday to Saturday	10:30 - 03:00
Sunday to Wednesday	10:30 - 01:00

Location of activity: Indoors

Further details: Boxing and Wrestling and Thai boxing events will take place on an ad hoc basis these will involve juniors and seniors. Junior events will finish by 21:00 hours.

###### Performance of live music

Thursday to Saturday	10:30 - 03:00
Sunday to Wednesday	10:30 - 01:00

Location of activity: Indoors

Further details: Live bands and entertainers providing live music will perform during the hours of licensable activities.

###### Performance of recorded music

Thursday to Saturday	10:30 - 03:30
Sunday to Wednesday	10:30 - 01:30

Location of activity: Indoors

Further details: Recorded music may be from a background system, TV recordings or Cd and tape by in house DJ.

30 minutes have been added to the end of other activities to allow a wind down process and to assist in the staggering of customers leaving the premises. The music will be purely background for the further 30 minutes

Performance of dance

Thursday to Saturday 10:30 - 03:00

Sunday to Wednesday 10:30 - 01:00

Location of activity: Indoors

Further details: Charity events are held and dancers may provide entertainment, this will not be of an adult nature.

Entertainment similar to live music, recorded music or dance

Thursday to Saturday 10:30 - 03:00

Sunday to Wednesday 10:30 - 01:00

Location of activity: Indoors

Further details: Karaoke, Singers, Talent Nights, Comedy, all provided on an ad hoc basis

*Details relating to all activities*

Non standard timings:

An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May day, Spring/Whitsun and August Bank Holiday weekends.

An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.

An additional hour into the morning following every Christmas Eve, Boxing Day and New Years Eve.

**Opening hours of the premises**

Thursday to Saturday 10:30 - 04:00

Sunday to Wednesday 10:30 - 02:00

Alcohol is sold for consumption on and off the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Trinity Pub Company Ltd  
Trinity  
Wesley Square  
Pudsey  
Leeds  
LS28 7AB

Mobile Telephone Number: 07739515507

**Registered number of holder, for example company number, charity number (where applicable)**

Registered business number: 08876184

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Michael Craig Thornton



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal licence number: LEEDS/PERL/07852/15      Licensing authority: Leeds City Council

Licence issued under the authority of Leeds City Council



Mrs Victoria Radford  
Licensing Officer  
Entertainment Licensing  
Licensing and Registration

## Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
  - a. unauthorised access or occupation (e.g. through door supervision), or
  - b. outbreaks of disorder, or
  - c. damage
2. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee other public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
  6. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

7. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
  - i. beer or cider: ½ pint;
  - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula  $P = D + (D \times V)$  where -
  - i. P is the permitted price,
  - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
  - i. the holder of the premises licence,
  - ii. the designated premises supervisor (if any) in respect of such a licence, or
  - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 – Conditions consistent with the operating schedule**

### **The prevention of crime and disorder**

9. Adopt the Check 21 proof of age scheme in accordance with guidance issued by West Yorkshire Police.
10. Participate in a local pub watch scheme or licensing association, (where one exists) that is recognised by West Yorkshire Police.
11. Implement a dispersal policy agreed with West Yorkshire Police.

This may include the halt on the sale of alcohol up to 1 hour before close of business (depending on capacity). It may also include a restriction of entry beyond a specific hour. Where appropriate change the music to a relaxed mood, occasional public address encouraging the sale of soft drinks, water and promoting transport options. Agree protocols and call priorities with local taxi firms. Ensure transport options are suitably advertised at the venue and staff are aware.

12. Operate an effective CCTV system to be maintained in accordance with guidelines issued by West Yorkshire Police.
13. Secure footage will be made secure and retained for a period of 31 days and supplied to West Yorkshire Police upon request.
14. All door staff will be retained from a registered and experienced company and all door staff will be SIA registered. All door staff will comply with standard SIA regulations and comply with all relevant rules and regulations laid down by that body. The manager must maintain a daily record register which is to be completed on a daily basis by the door staff when they commence and finish duty. The daily record register must be retained on the premises for a period of one year, taken from the date of the last entry and include the following:
  - a. Consecutively numbered pages
  - b. The registration number and full name of each registered person on duty
  - c. The date and time that person commenced that period of duty with a signed acknowledgement by that person
  - d. The date and time that person finished duty with a signed acknowledgement by that person.

The daily record register shall be produced for immediate inspection on request by any official of the Security Industry Authority, Police or Licensing Authority.

15. The incident report register, in which any incident which has occurred on the premises must be recorded, shall include the following:
  - a. consecutively numbered pages
  - b. the date and time of the incident
  - c. the full name(s) of the staff involved including the registration number of any door staff and to whom the incident was reported and details of any witnesses

16. The incident Report Register shall be produced for immediate inspection on request of any official of the Licensing Authority or West Yorkshire Police.
17. Signs will be displayed advising patrons that the venue operates a zero tolerance policy on drugs and violence.
18. The search policy shall include the use of a hand held metal detector.
19. The thoroughfare across the site shall be closed and gated as offered by the applicant.
20. No persons shall be admitted to the premises during the hour before the premises closes.
21. When permission is sought for the sale or supply of alcohol during non standard hours for any Bank Holiday period, an event of national interest or a televised sporting event of national interest, then the following will apply:
  - The applicant must give West Yorkshire Police at least 10 clear working days written notice of any Bank Holiday period or any other event of national interest.
  - The non standard hours shall only apply to one hour before and one hour after a televised sporting event of national interest and a maximum of two additional hours in any one day to any other event of national interest.
  - The applicant must have made no more than 12 such applications relating to either an event of national interest or televised sporting event of national interest in any one calendar year.
  - If after the 5th working day commencing the day after the request is received, West Yorkshire Police do not respond, then consent will be deemed granted.
  - In relation to any request for non standard hours, West Yorkshire Police retain the right to suggest any reasonable variation in promoting the prevention of Crime and Disorder objective.

## **Public Safety**

22. Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles.
23. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at their request of an authorised officer.
24. A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
25. If applicable during opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.
26. Empty bottles and glasses will be collected regularly paying particular attention to any balcony areas and raised levels.
27. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.

28. One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:
- a. each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA.

Or

- b. each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.

The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.

29. Regular safety checks of guardings to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
30. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
31. Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scalds or burns to them.
32. An appropriately qualified medical practitioner will be present throughout any sporting entertainment.
33. Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
34. No strobes, lasers, smoke machines or any other special effects, will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.

### **The prevention of public nuisance**

#### **35. Noise and Vibration**

Noise from the premises shall be inaudible at the nearest noise sensitive premises (i) after 23:00 hours and (ii) at any time when entertainment, as defined by paragraph 2 of schedule 1 of the Licensing Act 2003, takes place on more than 30 occasions per year.

36. Ensure that all licensable activities are conducted and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
37. No waste in external bins after 9:30 pm.
38. There are no external loudspeakers.
39. Notices are displayed asking customers to leave in such a manner that they cause no disturbance to nearby residents. Queues are controlled and staff trained to manage incidents.
40. Gates to the front and rear of the premises which prevent customers and passerby using the car park as a thoroughfare from Lowtown and Mount Pleasant Road.
41. Business waste is stored in lockable bins and the premises are kept free from litter.



42. Ensure that the premises do not emit odour.

**Protection of children from harm**

43. Children will only be allowed into the premise until 21:00 hours and must be with a parent or adult.

44. Under no circumstances will alcohol be served to children and proof of age will be required.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

**Annex 4 – Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.